



HEALTH AND SAFETY POLICY

ROCKSURE INTERNATIONAL LTD

NO. 4 ADDIS ABABA STREET

East Legon.

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POLICY NAME	HEALTH AND SAFETY			POLICY NO.	
EFFECTIVE DATE	JANUARY 2023	DATE OF LAST REVISION		VERSION NO.	
ADMINISTRATOR RESPONSIBLE	HSE DEPARTMENT		CONTACT INFORMATION		
APPLIES TO Apply group names to define applicable areas of staff.					
GROUP 1		GROUP 2		GROUP 3	
GROUP 4		GROUP 5		GROUP 6	

VERSION HISTORY				
VERSION	APPROVED BY	REVISION DATE	DESCRIPTION OF CHANGE	AUTHOR

ITEM 1.0 APPROVAL AND REVIEW

N/A

ITEM 2.0 ADDITIONAL NOTES

ITEM 3.0 SCOPE

Describe to what and to whom this policy applies.

The Health and Safety Policy receive the highest priority from the senior managers of the organization and this priority is communicated to all personnel connected with the company.

ITEM 4.0 POLICY STATEMENT

Describe the policy and the reason for the policy.

The Occupational Health and Safety Policy of Rocksure International has been developed to protect employees and contractors at our various workplaces from work related injury and ill health and to ensure compliance with all relevant safety legislation.

ITEM 5.0 TERMS AND DEFINITIONS

Define any acronyms, jargon, or terms that might have multiple meanings.

TERM	DEFINITION
HSE	Health, Safety and Environment
PPE	Personal protective equipment

ITEM 6.0 POLICY SECTIONS

Policy intro:

ITEM 6.1 GENERAL POLICY

- 6.1.1 Providing a safe and healthy workplace for all of its employees, contractors, and visitors
- 6.1.2 Meeting or exceeding client and statutory requirements, codes, standards and guidelines
- 6.1.3 Defining roles and responsibilities for occupational health and safety
- 6.1.4 Set achievable objectives and targets with the aim of eliminating work related incidents in relation to our activities, products and services
- 6.1.5 The use of safe working systems supported by documentation and safe working procedures specific to each task undertaken
- 6.1.6 Employ equipment, materials and products designed for their intended application ensuring they are safe and do not pose a risk to the environment
- 6.1.7 Consulting with employees, our contractors to improve decision-making on Occupational Health and Safety matters
- 6.1.8 Ensuring the Company will takes all steps necessary to ensure that its activities do not compromise this commitment.

ITEM 7.0 EXCEPTIONS

Describe exceptions here.

N/A

ITEM 8.0 RELATED POLICIES AND OTHER REFERENCES

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ITEM 9.0 ROLES AND RESPONSIBILITIES

List the job titles and business offices directly responsible for the policy.

ROLE	RESPONSIBILITY
9.1 Project Manager	To approve and ensure procedures are followed always.
9.2 Rocksure Employees, Supervisors, Casuals And Contractors	To adhere to approved procedures for all works.
9.3 Supervisors	9.3.1 Will conduct planned task observations on this task as scheduled and submit findings to HSE department. 9.3.2 Shall ensure task is carried out in accordance with this procedure 9.3.3 All involved personnel are in possession of all required PPEs 9.3.4 All components/tools required for task have been inspected and are in good working condition
9.4 Hse Department	Must ensure that task is carried out in accordance with the implementation of risk management strategies and controls.
	Deviations to the procedure must be amended immediately.

ITEM 10.0 CONTACTS

List contacts in the table.

SUBJECT	CONTACT		PHONE	EMAIL